

CONSTITUTION  
of the  
Associated Student Body  
of  
Agoura High School

PREAMBLE

We, the members of the Associated Student Body and Faculty of Agoura High School, in order to encourage a cooperative spirit, develop constructive student leadership, and promote student well-being, do establish this constitution.

ARTICLE 1 Name, Colors, and Alma Mater

Section 1. This organization shall be known as the Associated Student Body of Agoura High School.

Section 2. Its members shall be known as the Agoura Chargers.

Section 3. Its official colors shall be blue and gold.

Section 4. Its official alma mater shall be:

Agoura, our Alma Mater,  
We hail the Blue and Gold.  
We admire your pride and honor,  
And proclaim your spirit bold.  
With devotion never ending  
Even as the years draw nigh,  
We'll uphold the fame and glory of  
Our great Agoura High

ARTICLE II Membership

Section 1. The membership of this organization shall be composed of all the students of the high school who are currently enrolled and in good standing.

ARTICLE III Source of Power

Section 1. The authority of this organization is derived from the Principal of the high school, whose power in turn is derived from the Board of Education of the Las Virgenes Unified School District. This power may be revoked the Principal at any time. All appointed and elected members of the Student Council are subject to the approval of the Principal or the Principal's representative.

## ARTICLE IV Student Council

Section 1. All legislative and executive powers herein granted shall be vested in the Associated Student Body Council of Agoura High School.

Section 2. The Council shall be composed of the following members:

- A. Executive Board: President, Vice-President, Representative and the President of each class.
- B. Elected Officers: Three officers from each class.
- C. Appointed Officers: All appointed officers will be listed along with their job descriptions in Council by-laws.
- D. Advisor: The Principal shall appoint an Advisor to the Council.

Section 3. The term for all Council members shall be one year.

Section 4. Class presidents and officers must be the same class as their grade. ASB Board Representative must be an Upperclassman. ASB President and Vice President must be a senior. The Cabinet may appoint either Sophomore, Junior, or Senior candidates to appointive Council offices.

Section 5. The Student Council shall have the following powers:

- A. To pass all legislation required for the best interests of the student body.
- B. To determine methods for raising a student body fund and to approve the budgeting of such a fund.
- C. To award recognition for outstanding service to Agoura High School.
- D. The sole power to grant power to organizations under the student body, and to suspend or expel such organization.
- E. The sole power to release money to organizations under the student body.
- F. To pass or amend any bylaws of this Constitution by a three-fourths vote, subject to the approval of the House of Representatives.
- G. To assume responsibility for all student body properties.
- H. To approve all pins, emblems, sweaters, or other forms of identification of Agoura High School.
- I. To assume responsibility for any student body activities not place in the hands of the Principal by law.

Section 6. Meetings

- A. The Council shall meet at a specified time, at least once a week.
- B. All members, including the President, have the right to vote on all measures, except the Advisor and any honorary members, who shall not have the right to vote.

C. A member of the Council may be expelled if three meetings are missed without presenting a satisfactory excuse to the Advisor. Two unexcused tardies shall be considered equal to one unexcused absence.

D. A quorum shall consist of a majority of the voting members of the Council.

Section 7. No student credited with less than one semester in Agoura High School (except for Freshman Class Officers), or with more than a total of eight semesters in high school shall be eligible for a Student Council office.

#### Section 8. Duties of Officers

##### A. The President

1. It shall be the duty of the President to:

- a. Maintain and enforce this Constitution
- b. Preside over all meetings of the Student Council and Associated Student Body.
- c. Promote constructive student spirit.
  - d. Appoint successors to vacant Council offices (except that of Vice-President and Representative), subject to the approval of a majority of the Council, the Advisor, and the House of Representatives. In the event that the office of the Vice-President and/or Representative becomes vacant, the President may supervise an A.S.B. election to determine a new Vice-President and/or Representative.
- e. Supervise the program of each Council member.
  - f. Represent the Associated Student Body at all Site Council meetings.
    - g. Review all by-laws to ensure they are up to date and Council is in compliance. These by-laws shall be approved by Student council by March 1<sup>st</sup> of that school year.

##### B. The Vice-President

1. It shall be the duty of the Vice-President to:

- a. Perform the duties of the President in the absence of the President as assume the office of President in the case of the President's removal from office.
- b. Manage A.S.B. and class elections.
- c. Serve as Speaker of the House of the Representatives.
  - d. Act as a liaison between the Parent Faculty Club (PFC) and Student Council
  - e. Brief the House of Representatives on their responsibilities and report on Council actions to that body.

##### C. The ASB Representative

1. It shall be the duty of the A.S.B. Representative to:

- a. Represent Agoura High School at all School Board, City Council, and Site Council meetings.
- b. Attend and speak at all House of Representatives meetings.

D. Class officers and their duties shall be named and defined in Article VI.

E. All appointed officers and their duties shall be named and defined in the Council by-laws.

## Article V Representative Bodies

### A. House of Representatives

Section 1. The House of Representatives shall consist of one elected representative from each homeroom period class.

Section 2. The House of Representatives shall meet during the support of the first Monday of every month. If unable to meet during the support of the first Monday of the month, the meeting must be scheduled to the next available school day of that month.

Section 3. The officers of the House of Representatives shall be a Speaker (ASB Vice-President) and a Secretary and Parliamentarian elected by the House of Representatives members from among themselves.

Section 4. The last homeroom class of each month shall allow at least five minutes of discussion between the students and their House of Representative member, so student concerns can be brought forth to the Vice President during the house of representative meeting by the representative.

Section 5. If the House of Representative member fails to attend at least three of the monthly meetings during a semester, the Alternate will be promoted to official representative status and the Representative will be demoted to the Alternante.

Section 4. The House of Representatives shall have the following powers:

- a. To approve or reject by-laws or amendments to by-laws of this Constitution as previously proposed by Student Council, by a majority vote.
- b. To approve or reject the newly elected Cabinet choices for appointive officers in Council the following year, by a two-third's vote.
- c. To approve or reject the Student Council's impeachment of any appointive Council officers, by a two-third's vote.

- d. To approve or reject the A.S.B. President's appointment of successors to any vacant Council office, by a majority vote.
- e. To make such recommendations to the Student Council and to pass such resolutions as it shall see fit, and to set aside Council action by a three-fourths majority vote of the House.
- f. To represent the interests of the Associated Student Body.
- g. To approve or reject bills presented by a Representative to the House, by a majority vote.

#### Section 5. Impeachment of House of Representatives members

- a. Any House of Representative member may be impeached by a majority vote of his homeroom class.
- b. This action may be initiated by either the Speaker of the House or the members of the representative's homeroom class.
- c. Following any such impeachment or other removal of any House of Representatives member from his office, an election to determine a new representative shall be held in that homeroom class.

#### B. Standing Committee

Section 1. The Council or House of Representatives may form a permanent standing committee by a two-thirds majority of that body with the approval of the Advisor or the Principal.

Section 2. The Standing Committee must have an expression of their goals and planned activities approved by the representative body through which they are formed before they can officially function.

Section 3. A Standing Committee is responsible to the representative body through which it is formed.

Section 4. The Executive Officer of the representative group which forms a Standing Committee must be annually elected by the House of Representatives to direct this committee and allow any student to participate in this committee.

#### ARTICLE VI Classes

Section 1. Each class shall elect four officers: President and three Class Officers

Section 2. They shall plan and promote class programs and activities.

Section 3. All Class Presidents shall represent their respective class on student council.

Section 4. In the case of the absence, resignation, or disqualification of any class officer other than the President, the President of that class shall have the power to appoint a successor or call for an election, subject to the approval of two-thirds of the class officers and the faculty sponsor or sponsors of that class. In the case of the absence, resignation, or disqualification of any class President, the ASB President shall either call for a special election or appoint one the Class Officers President.

#### ARTICLE VII Organizations

Section 1. Any group of students can petition the Student Council for a charter granting them the right to form an official organization under the student body.

Section 2. The petition shall be in written form and shall be accompanied by the Organization's Constitution and a list of the aims, planned activities, and prospective members of the organization.

Section 3. This petition shall also be accompanied by the written acceptance of a faculty member to sponsor the organization.

Section 4. The Commissioner of Clubs and Organizations shall present this petition to Student Council, who shall vote either to approve or reject this petition. A two-thirds vote of Student Council shall be necessary for approval. If approved by Student Council, the organization shall be granted a charter. In case of rejection, the Student Council shall state the reasons for its actions.

Section 5. All approved organizations must be of service to Agoura High School and must have a Current constitution (charter) in file with the Commissioner of Clubs and Organization.

Section 6. Any student qualified to join an organization may do so. New members will not be voted into any organization.

#### ARTICLE VIII Elections

Section 1. A.S.B. elections

- a. Elections for Cabinet officers shall be held at least three weeks before the end of the school year.
- b. Petitions of nomination shall be filed with the Activities office not later than four school days before the primary election.
  - c. Each petition shall contain the name and signature of the candidate. All candidates must secure the signature of 75 students with membership in the Associated Student Body on this petition before they become eligible candidates.
  - d. The petition, to be legal, must certify that each signer has not signed any other petition nominating a candidate for the same position.

- e. The official ballot shall list the names of the nominees in alphabetical order, beginning with the office of President.
- f. All eligible candidates for A.S.B. office may appear at an A.S.B. election assembly and deliver election speeches if they desire.
- g. All campaign materials and speeches must be approved by the Activities office prior to being used.
- h. A candidate must receive a majority of the votes cast to be declared elected.
  - i. If there is no majority winner in the primary election, the two candidates for each office that have the largest number of votes shall run in the finals.
  - j. All candidates, if running unopposed, must receive a majority of the ballots cast in order to win the election.
  - k. After the A.S.B. and class elections have been held, the newly elected Cabinet shall meet to appoint Commissioners.
    - 1. Any students eligible for an appointive Council office may become a candidate upon the presentation of an approved petition to the Activities office.
    - 2. All approved candidates for an appointive office may appear before the Cabinet in an interview session to deliver statements of answer questions if they desire.
    - 3. The Cabinet, after hearing the candidates for appointive office, shall vote on the candidates for each office separately. A majority vote shall be necessary to confirm the appointment.
- l. After the appointment of Commissioners, the new Student Council shall be complete.
- m. Any Student Council Office, except for those of A.S.B. President, Vice-President and Representative, which is not filled during the regular A.S.B. elections, may be filled by three-fourths vote of the newly elected Student Council at any time until February 1<sup>st</sup> of the ensuing school year. Such an action must be approved by a majority vote of the House of Representatives.
  - 1. In the event that the offices of A.S.B. President or Vice-President are not filled in the regular A.S.B. elections, a separate election to fill these offices shall be held not sooner than two weeks nor later than five weeks after the beginning of the fall term.
  - 2. If both of these offices are vacant at any time, the Student Council shall elect from among its member, a Chairman who shall discharge the duties of these officers until their offices are filled in a separate A.S.B. election.

## Section 2. Class Elections

- a. All class elections shall be held at least three weeks before the end of the school year, except for the Freshman Class elections, which shall be held within three weeks of the start of the school year.

- b. Petitions of nomination shall be filed with Assistant Principal's office not later than four school days before the election.
- c. Each petition shall contain the signature and name of the candidate. This petition must be signed by 25 students with membership in that respective class.
- d. The petition, to be legal, must certify that each signer has not signed any other petition nominating a candidate for the same position.
- e. The official ballot shall list the names of all candidates in alphabetical order, beginning with the office of the President.
- f. Election assemblies need not necessarily be held for class elections.
- g. All campaign materials and speeches must be approved by the Assistant Principal's office prior to being used.
- h. A candidate must receive a majority of the votes cast to be declared elected.
- i. If there is no majority winner in the primary election, the two candidates for each office that have the largest number of votes shall run in the finals.
- j. All candidates, if running unopposed, must receive a majority of the votes cast in order to win the election.

Section 3. All duly elected and appointed officers of the Associated Student Body Council of Agoura High School shall, at the time of their installation, make the following affirmation:

I do hereby solemnly affirm that I will faithfully execute the duties of my office, and will, to the best of my ability, preserve, protect, and defend the Constitution of the Associated Student Body of Agoura High School.

Section 4. The Election Packet

- a. The Official Election Packet derives its power from this Constitution.
- b. The Official Election Packet must be reviewed to ensure it is up to date and Council is in compliance. The Official Election Packet shall be approved by Student Council by February 1st of that school year.
- c. The Official Election Packet must clearly stipulate all the rules and guidelines decided upon by Student Council. In matters where the rules or guidelines must be interpreted, the interpretation must be done by the Principal.

#### ARTICLE IX Finance

Section 1. All funds collected from the faculty, students, or other sources for school purposes shall be deposited as soon as soon as possible with the school financial secretary, who shall give a receipt to the depositor.

Section 2. No A.S.B., Class, or organization funds shall be expended without the prior approval of the Council and the Advisor.



Section 3. The fiscal year for the Associated Student Body of Agoura High School shall begin on July 1 and end on June 30.

Section 4. The Student Council shall adopt an annual budget estimating the revenue for the following year and showing the fund appropriated for the purposes of the A.S.B. No debts shall be contracted nor money expended otherwise than as shown in the budget without the approval of Student Council .

Section 5. Student Council will take on the responsibility to approve all PR's and PO's that do not already have a student signature.

#### ARTICLE X Amendments

Section 1. Amendments to this Constitution may be proposed by a three-fourths vote of Student Council or by a petition signed by 25% of all A.S.B. voters. A copy of such a petition must be filed with the administration before it may be signed by votes, but does not necessarily have to have the prior approval of the administration. Proposed amendments which are to be voted on shall be posted publicly by the Corresponding Secretary for at least ten days prior to the constitutional elections.

Section 2. A three-fourths vote of the student body shall be required for ratification of a constitutional amendment. All constitutional amendments must be approved by the administration before they may become effective.

#### ARTICLE XI Initiative and Referendum

Section 1. Any eligible member of the A.S.B. shall have the privilege of the initiative. Any new measure or proposal, other than amendments to the A.S.B. Constitution, may be brought to a vote of the A.S.B. by a petition of 40% of the A.S.B. voters. A three-fourths vote of the A.S.B. shall be required for the approval of an initiative measure. Initiative petitions must have administration approval before they may be signed by students.

Section 2. The Student Council shall have the power of referendum. The Council, by a three-fourths vote, may refer measures and proposals to a general vote of the Associated Student Body.

#### ARTICLE XII Recall

Section 1. All elective officers, whether A.S.B. or Class, shall be subject to a direct recall by their respective organizations. A petition signed by 40% of the members of an organization shall bring any recall motion to a vote of the entire organization. Such petitions shall be presented to the Student Council, who shall conduct all recall elections within ten school days after the presentation of the petition.

Section 2. All appointed A.S.B. Student Council officers shall be subject to a direct recall by a two-thirds vote of the entire Student Council. Such an action must be approved by a majority vote of the House of Representatives.

Section 3. In the recall of an elected office, whether A.S.B., class or organization, a majority vote shall be necessary for removal.

#### ARTICLE XIII Limitations

Section 1. All powers of whatever nature herein granted are derived from the Principal of Agoura High School (under Section 10701, Educational Code, State of California), and are to be exercised by and with that person's advice and consent or that of the Principal's appointee.

Section 2. The Principal may, at any time, declare this constitution either in whole or in part to be suspended or to be null and void.

Section 3. The Principal has the power to remove any officer at any time for any just cause.

#### ARTICLE XIV Implementation

Section 1. This Constitution shall go into effect immediately when approved by a three-fourths vote of the Associated Student body of Agoura High School.

Section 2. Upon the ratification of this Constitution, all other constitutions of this nature are null and void (March, 2018).

## **Officer/Commissioner Responsibilities 2019-20**

### **ASB Board Responsibilities**

#### **ASB President**

- Any current junior is eligible to run for ASB President
- Work with advisor to create ASB action plan
- Help plan and organize summer ASB training sessions
- Set the agenda and run student council meetings
- Attend AHS Site Council meetings
- Organize workers for registration
- Plan ASB involvement in Back to School Night and "Showcase"
- Create and distribute a Council binder to each member
- Lead commissioner interviews
- Organize Monday night meetings
- Member of the Executive Board
- Create and maintain Council email group

#### **ASB Vice President**

- Assume ASB President's responsibilities in absence of the ASB President
- Organize House of Representatives meeting as specified in the Constitution
- Summarize and report the House of Representative discussion topics to Student Council during the next available time to do so after meeting takes place
- Organize Freshmen and ASB elections
- Train the Freshmen Class Officers
- Organize and distribute ASB apparel
- Member of the Executive Board
- Plan local Leadership conference
- Organize Leadership Lessons for Monday Night Meetings

#### **ASB Representative**

- Attend AHS Site Council meetings
- Attend district school board meetings (coordinate with Calabasas representative) and present an update to the board regarding important AHS events and concerns
- Attend Curriculum Council meetings as necessary
- Attend City Council meetings when necessary
- Attend School District committee meetings as necessary (i.e. Calendar, Service Learning)
- If applicable, Attend City Parks and Recreational meeting (i.e. organize AHS involvement in city events)
- Take charge of political awareness and make information on political opportunities available to the entire student body (i.e. Voter Registration Cards, Youth Council, etc.)
- Member of the Executive Board

### **Class Officer Responsibilities**

#### **President**

- Member of the Executive Board
- Set goals for class at the beginning of the year (i.e. Action Plan)
- Plan and implement all class activities noted below
- Preside and prepare an agenda for all Steering Committee meetings ( $\geq 3$  per semester)
- Make sure class activities are cleared and on the Master Calendar
- Keep in regular communication with your Advisor(s)

Recruit and organize class members needed for other ASB events (pep rallies, other class events, etc.)  
Delegate tasks (listed below) evenly among all class officers

### **Class Officers (3)**

Accept responsibilities delegated by the President  
Help run all Steering Committee meetings  
Take minutes and attendance at all Steering Committee meetings and submit them to President and Advisors  
Help President plan and implement all class activities noted below  
Keep a master calendar of all class activities  
Keep a record of class finances and present it regularly to steering committee  
Organize receipts, Purchase Orders, check requests, deposits, cash boxes, activity & fundraising apps, etc.  
Responsible for all class mail (i.e. thank you notes, Prom magazines, etc.)  
Help organize posters for class projects  
Create and maintain class electronic communication system  
Help recruit and organize class members needed for other ASB events (pep rallies, other class events, etc.)

### **Class Events/Activities**

Seniors: Battle of the Bands, Senior Servants, Senior meeting, Prom, Grad Night, Senior Awards, Senior Brunch, Senior Picnic, Graduation, Monthly Hot Spots, First Day Activity

Juniors: Prom Scouting, Lip Sync, at least two additional fundraisers for the Junior class (ie. Junior Java, Video Game Tournament, etc.)

Sophomores: Talent Show, Film Festival

Freshmen: Movie Night

## **Commissioner Responsibilities**

### **Commissioner of Academics (1)**

Attend Curriculum Council Meetings  
Inform/Promote/Celebrate state & college testing (STAR, SAT, ACT, PSAT, AP, IB)  
Recognize academic achievement by departments monthly (i.e. organize and plan an academic pep rally, Scholar of the Month)  
Liaison to Counseling office, including College & Career Center  
Maintain and promote current list of tutors in all subjects to the student body  
Plan Parent Education Nights in conjunction with PFC

### **Commissioner of Advertising (2)**

Organize the creation and placement of posters, flyers, and banners on campus  
Submit AHS stories to local newspapers and media outlets  
Keep an updated calendar on all ASB events  
Update Charger Corner calendar  
Manage ASB's social networking presence  
Research and Advertise a wide variety of student accomplishments  
Serve as the liaison between Yearbook and Student Council to advertise all yearbook related activities

### **Commissioner of the Arts (1)**

Recognizing Artist of the Month  
Liaison between Student Council and Arts departments  
Recognizing any upcoming plays, performances, projects  
Liaison to art clubs  
Plan and execute an inclusive arts event

## **Commissioner of Athletics (2)**

- Work closely with Commissioners of Spirit
- Maintain sports kiosk on L-Building and the gym foyer
- Recognize athletes through various means (announcements/events)
- Keep track of athletic team standings and achievements
- Communicate with Assistant Principal and Athletic Director
- Work with Athletic Department to coordinate patriotic observances at sporting events
- Organize and implement Dodgeball and Powder Puff tournaments
- Organize and implement Silent Night
- Organize and implement at least one elementary school night per season

## **Commissioner of ASB Secretary/Historian (1)**

- Take minutes at every Student Council meeting
- Responsible for distributing meeting minutes to absentees
- Take attendance at Student Council events
- Create Student Council scrapbook for the year
- Coordinate faculty appreciation activities (Back to School breakfast, Appreciation week, and teacher luncheon)
- Organize Charger of the Month awards
- Coordinate w/yearbook staff on Student Council page
- Keeps records of Agoura High School academics, athletics and extracurricular landmarks
- Communicate AHS history of the student body
- Continue researching and organizing AHS records for an eventual History of AHS and Hall of Fame
- Celebrate Student Council birthdays
- Organize and operate suggestion box

## **Commissioner of Clubs and Organizations (1)**

- Plan one Club Rush per semester
- Pass all club constitutions through Student Council
- Support attendance of club functions through advertising and communication
- Schedule and run all club presidents' meetings
- Review advisor-signed minutes from each club's meeting
- Coordinate ASB activities with clubs
- Maintain & publicize a list of clubs each semester with description of the club and their meeting dates
- Coordinate recognition with The Charger (newspaper) and Bolt TV
- Plan Club Showcase
- Assist w/ Club Advisor meeting
- Update, maintain and distribute Club Handbook to all club presidents and advisors
- Liaison with yearbook advisor and staff to coordinate club recognition in yearbook

## **Commissioner of Community Service (2)**

- Coordinate Santa Comes to Agoura at AHS
- Plan at least one community service drive (food, clothing, etc.) per semester
- Communicate community service opportunities to AHS students and faculty
- Deliver Lost and Found items to a local charity when necessary
- Liaison with LVUSD and AHS staff on service learning requirement and recognition
- Maintain Service Learning website

## **Commissioner of Cultural and Social Awareness (1)**

- Devise and implement a program to celebrate cultural diversity on campus (communication/events)
- Plan one cultural assembly or event
- Coordinate with AHS clubs that are involved with cultural unity & awareness
- Plan Dance Marathon

### **Commissioner of Dances (2)**

- Plan Welcome Back Dance
- Work with Commissioner of Events on Homecoming theme/sets
- Plan the Homecoming dance
- Plan the Vice-Versa dance

### **Commissioner of Events (1)**

- Plan ASB Summer Retreat
- Plan ASB Winter Retreat
- Organize and implement Homecoming Half-time Show
- Plan ASB Installation
- Plan date and location for next year's Summer Retreat

### **Commissioner of Finance (1)**

- Responsible for keeping track of all ASB accounts
- Coordinate and record passage of all purchase requisitions
- Write PR declination/more info needed letters
- Learn and teach proper methods of passage and filing of PRs, Activity Apps, and Fundraising Apps. To Student Council, clubs, and organizations (attend info meetings)
- Conduct and maintain inventory of all Council equipment and supplies. Order new supplies as necessary.
- Finalize the initial yearly budget over summer
- Reevaluate the budget at least once a semester

### **Commissioner of Fundraising (3)**

- Organize and implement Silent Auction
- Organize and implement at least one additional fundraiser per semester
- Organize and implement Charger Coffee Café weekly
- Sell Community Discount Cards at registration
- Organize and implement college banner and diploma frame fundraiser at graduation

### **Commissioner of Health & Beautification (1)**

- Hold at least one blood drive per semester
- Raise drug and alcohol prevention awareness on campus
- Liaison with the Plant Manager on all facilities issues
- Coordinate with AHS clubs that are involved with health and beautification
- Organize at least one community beautification project per semester
- Devise and implement a program for health awareness on campus (communication/events)

## **Commissioner of Outreach and Entertainment (2)**

- Coordinate and run all OCEs/OCRs as requested (includes spirit weeks, advertising events, etc.)
- Coordinate music for ASB and sporting events as needed
- Attend and work sound system at all home football games and other games as assigned
- Coordinate with Link Crew on one 8th grade visit per year
- Host all AHS Tours during 4th period
- Plan at least two social outreach activity per semester (i.e. New Student Luncheons)

## **Commissioner of Publicity (1)**

- Deliver the morning announcements everyday via P.A. or Bolt TV
- Coordinate guest hosts for morning announcements
- Oversee writing of scripts in coordination with Bolt TV
- Train during spring/summer after appointment on how to utilize Bolt TV
- Liaison between Student Council and Bolt TV
- Organize Homeroom Visits (arrangements, agenda, and teacher notifications)

## **Commissioner of Rallies (2)**

- Organize at least three rallies per year
- Coordinate rally set-ups and rehearsals
- Coordinate with Commissioner of Events on Homecoming theme/script
- Plan V-day
- Recognize outstanding students and groups on campus

## **Commissioner of Spirit (2)**

- Create and implement a spirit plan for all ASB programs for the school year (year-long spirit competition)
- Organize spirit club on campus (Power Plant)
- Organize spirit weeks, BBQ's, and dress up days
- Coordinate nutrition games
- Maintain and sell Power Plant apparel
- Promote through Power Plant at least one home game per sport
- Maintain reward system for spirit competition and point collection

## **Commissioner of Technology (4)**

- Responsible for ALL ASB electronic equipment (lights, speakers, etc.)
- Coordinate technological aspects of all ASB activities
- Create plan to deliver, set up, and utilize tech equipment at ASB & Athletic events (OCR, games, rallies, etc.)
- Manage technology inventory to keep organized, functional, and relevant
- Manage and Assist w/all ASB websites
- Manage online aspects of the year-long spirit competition
- Research and promote web-based opportunities for students (i.e. Goodsearch, Shmoop)
- Research and develop opportunities to create revenue from AHS websites
- Update the cafeteria marquee and electronic marquees every week

## **Commissioner of Video Production (4)**

- Create advertisements for Student Council events on Bolt TV
- Train during spring/summer after appointment on how to utilize Bolt TV
- Film & edit ASB events for distribution/posterity
- Responsible for Student Council video equipment
- Keep inventory of and be responsible
- Create videos as needed for pep rallies
- Create Installation video
- Create Senior video

Collect and archive video of important events throughout the year  
Take pictures and manage a computer file of ASB events