

**Agoura High School**  
**2019-2020 ASB Elected Officer & Commissioner Application**

Sign up for the remind for updates and reminders: Text @AHSSC1920 to 81010. Please direct questions to [jordanenoch@aol.com](mailto:jordanenoch@aol.com) and [krogers@lvusd.org](mailto:krogers@lvusd.org).

Dear Candidate,

Thank you for your interest in running for a Student Council position! There are two types of positions in Student Council, elected officers and commissioners. Being a member of Student Council is incredibly rewarding. It provides you with opportunities to make memories and have fun—but it is also a huge responsibility. It requires a lot of time, effort, and dedication, and you are expected to represent Agoura High School in a positive way at all times.

Part of the responsibility mentioned above includes your ability to follow directions and meet deadlines. Please read the following information in this packet very carefully. **Late or incomplete packets will not be accepted.** Failure to follow the guidelines for elected offices or commissioner positions may render you ineligible for any office during the 2019-2020 school year.

Good luck!

Ms. Rogers (ASB Advisor), Jordan Enoch (ASB Vice President), the Activities/Athletics Office (AAC), and Administration

**Elected Offices (ASB and Class Offices) - These positions are voted on by the students at AHS.**

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|---------------------------|--|
| Wednesday, February 20th  | Student Council Informational Meeting at Lunch in A1. Packets become available outside the Activities/Athletics Office (AAC), on the ASB Weebly website, and in K4.  |
| <b>Friday, March 8th</b>  | <b>Completed packet due to the AAC by 3:10 p.m. including:</b> <ul style="list-style-type: none"><li>(1) Signed parent letter/acknowledgement of commitments</li><li>(2) Declaration of Candidacy complete with required signatures</li><li>(3) Platform Statement</li><li>(4) Poster Text Approval Form</li></ul> |
| <b>Friday, March 15th</b> | <b>Election Speeches due to AAC by the end of lunch (1:10 p.m.)</b>  |
| March 25th – March 29th   | Election Week (Posters may be put up Thursday, March 21st 3:00-5:30 p.m., Friday, March 22nd during Support, Lunch, and until 9:00 p.m., and Monday, March 25th during Support and Lunch.)   |
| Tuesday, March 26th       | Election Assemblies and Speeches (P. 1: Juniors, P. 3: Sophomores, P. 5: Freshmen. Those running for ASB Officers will speak at all assemblies.)   |
| Wednesday, March 27th     | Voting during nutrition and lunch in the main quad. Winners/Run-offs announced at 2:50pm.  |
| Thursday, March 28th      | Run-off voting during nutrition and lunch (if necessary). Winners are announced at 2:50pm.   |

***All campaigning material must be taken down by 3:30 on Wednesday or on Thursday if there is a runoff vote.***

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**Appointed Offices (Commissioners) - These positions are decided by the Class Presidents, ASB Officers, and the Student Council Advisors.**

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| Wednesday, February 20th                       | Student Council Informational Meeting at Lunch in A1. Packets become available outside the Activities/Athletics Office (AAC), and on the ASB Weebly website, and in K4.   |
| <b>Thursday, April 11th</b>                    | <b>Completed packet due to the AAC by 3:10p.m.</b> <ul style="list-style-type: none"><li>1. Signed parent letter/acknowledgement of commitments</li><li>2. Commissioner Application and Information Sheet</li></ul> |
| Sunday, April 14th                             | Commissioner interview times are posted outside K4 at 12:00 p.m and on the ASB website  |
| <b>April 22nd - May 3rd</b><br>Sunday, May 5th | <b>Commissioner interviews during Support, lunch, and after school.</b><br>2019-2020 Commissioner position decisions posted outside at K4 at 8:00pm and emailed out to all candidates.                              |

## Agoura High School Elected Officers

Dear Parent/Guardian:

Your son/daughter has expressed the desire to participate in Student Council (ASB) as an elected officer. Please read through the following:

**Eligibility To run-** All candidates must maintain a 2.0 grade point average with no more than one fail (classroom aide positions are not included in the calculation), maintain positive citizenship in all classes (no U's or N's, all discipline hours complete, etc.), and be planning on graduating from Agoura High School. Students must also qualify for and maintain eligibility according to the LVUSD Extra/Co-curricular Code of Conduct.

- Students who do not meet eligibility requirements when the semester ends in June 2019 and at each 10 week grading period of the 2019/2020 school year may automatically and immediately forfeit their office or commissionership.
- Students must abide by all election rules, guidelines, and deadlines.
- ASB President and Vice President must be seniors during 2019/2020 school year
- ASB Board Representative must be a junior or senior during 2019/2020 school year
- Students agree to attend summer meetings and activities, Monday night meetings, and leadership retreats.
- Students must enroll in 4<sup>th</sup> period Leadership for the following school year.

**Declaration of Candidacy-** All candidates must acknowledge the rules and regulations of the election process as well as declare the position for which they are running. Candidates must secure signatures (25 for class office, 75 for ASB office) of individuals who support the candidate's bid for office.

1. Every signature must be authentic and legible.
2. Those seeking class offices may only gather signatures from AHS students in their grade.
3. Candidates must inform individuals that they may not sign more than one petition for the same office (3 signatures for officers due to 3 positions available, and 1 for ASB office/class president).
4. It is not acceptable to simply pass the petition around in a class. **It is the candidate's responsibility to speak to every individual before securing signatures.**

**Campaigning Guidelines-** All campaigning must be positive in nature and cannot allude, to or make reference, to another candidate. **All campaign materials (posters, buttons, handouts, etc.) must be school appropriate and approved by the Activities Director, Ms. Rogers.**

- Candidates may have no more than 8 poster-board size posters, 24 (8 1/2 x 11 inch) flyers, one (3x6 ft.) banner, and one sandwich board. **The *Poster Text Approval* form must be turned into the AAC and approved before any campaign materials may be put up. You must turn in exactly what will be printed/posted. Use additional paper as necessary.**
- Chalk, paint, markers, etc., may not be used on any surface except on approved signs/posters. No stickers may be used.
- Candidates may use student body materials for campaign related publicity, available in K4.
- Campaign materials may be posted in the following specified areas:
  - o In classes, with teachers' approval.
  - o On campus walls, fences, etc. that are not painted surfaces. No posting in the front of the G or A building or on the Pride Wall. Bins are allowed.
  - o Brick wall or fence area in the cafeteria and V building area.
- Campaign materials may be posted ONLY with blue painter's tape (available in K4).
- **Campaign materials may NOT be placed on painted surfaces, doors, or on windows.**
- Campaign materials inappropriately placed will be removed and discarded.
- No items of monetary value (i.e. candy, gifts) shall be distributed. All items MUST be approved prior to being handed out. All items must be approved with the initial packet.
- Candidates may conduct forums, soap box discussions, or give campaign speeches on campus during support, nutrition, and lunch.

- Candidates are responsible for all litter of their campaign materials on campus. This includes the taping, fixing, and discarding of one's own materials.
- Candidates and their constituents may NOT tamper with, or deface, another candidate's campaign materials
- **Candidates may not spend more than \$50 on their campaign and must hand make all banners.**  
Totals will be based on publicly accessible prices. Public coupons/discounts are okay. Receipts must be turned into the AAC no later than the morning after the items are displayed (Please include your name on all receipts).
- No glitter or silly string allowed.

***Violation of these rules may result in removal from the election. Any violation of rules needs to be reported immediately to Ms. Rogers or Administration. Reports after election results have been announced may be considered invalid.***

**Election Speeches-** All candidates will have the opportunity to give a timed speech (3 minute limit) which will be given in the PAEC. Speeches are to be given without the use of props or music.

- Candidates must turn in a typed copy of their speech to the AAC by the end of lunch (1:10pm) on Friday, March 15th.
- Speeches must be appropriate and in good taste. Remember... positive campaigning only!
- Speeches should include qualifications and realistic goals/plans for office.

**Election Day-** Candidates and constituents are not allowed to campaign in ANY MANNER during nutrition and lunch within 50 yards of the voting tables. Candidates may come up and vote but can't campaign while doing so. All students must bring their student ID to vote, including during a runoff election.

→ If run-off elections are needed, candidates will be notified at the end of the day on Wednesday, March 27th. In the event of runoff elections, results will be announced at the end of the day on Thursday, March 28th.



## CAMPAIGN MATERIALS / PLATFORM STATEMENT

Please write your platform statement (what you stand for / catch phrase) below. **Include exactly what will be on your posters. If you are using digital artwork it must be on this form or attached to this form. (you should attach the copy of all pictures/digital/drawings being used or email the artwork to Ms. Rogers (krogers@lvusd.org) before the deadline).**

Examples:

- The choice is KRYSTAL clear ... Krystal Matthews for ASB Prez!
- This year will be a picnic... if you pick Nick!

Name: \_\_\_\_\_ Position Running For: \_\_\_\_\_

Statement:

\_\_\_\_\_

### POSTER TEXT APPROVAL

↓ One 3x6 ft. Banner ↓

↓ Eight Poster Boards Roughly 1.5x2 ft. ↓

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Twenty-four Flyers (8 ½ x 11 inch)      One Sandwich Board

## **Agoura High School Student Council - Elected Officers and Commissioner**

Dear Parent:

Your child has expressed the desire to participate in Student Council as either an elected or appointed officer. I ask you to read through the information in this packet and discuss the time commitment necessary for Student Council with your child. Many students drastically underestimate the amount of time and effort required for a council member. Student Council is a very demanding yet rewarding experience.

Please have your child read through and initial the following statements. I ask you to sign and return this letter indicating that you are aware of the requirements of the class and the time commitments your son or daughter will be involved with if elected or appointed.

Sincerely,  
Kristen Rogers  
Director of Activities

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1. All elected officers must uphold the high standards of Agoura High School. Student Council members are both leaders and role models. I understand that if I do not maintain high personal, academic, and behavioral standards both on and off campus, I may be asked to forfeit my office. \_\_\_\_\_
2. I understand that I am expected to attend all functions and meetings concerning Student Council matters, which may be called any time before school, at support, nutrition, lunch, after school, or on the weekends. \_\_\_\_\_
3. I agree to fulfill my Student Council position requirements and any additional tasks that might be assigned to me by the Activities Directors and/or ASB President. \_\_\_\_\_
4. I do have at least a 2.0 GPA overall and agree to maintain at least a 2.0 GPA throughout my term in office. I realize that if I drop below a 2.0 GPA, I may be removed from the Student Council class and forfeit my position. \_\_\_\_\_
5. I do not have any N's or U's in citizenship on my last semester or 10 week report card. I do not have or owe discipline hours. I realize that if I do not maintain positive citizenship, I will forfeit my position. \_\_\_\_\_
6. I understand that I am expected to attend all summer retreat, winter retreat, activities, and fundraisers. I will adjust my schedule accordingly. \_\_\_\_\_
7. I understand that all Student Council members must be enrolled in the 4th period Leadership Class. I understand that Leadership is a co-curricular class. My grade will be based on my performance and completion of both in-class and out-of-class assignments. \_\_\_\_\_
8. I understand that, as a member of Student Council, I must attend every Monday night meeting (except holidays) throughout the year. \_\_\_\_\_
9. I have discussed the time commitment required of Student Council members with my parents. I realize that I may have to put more time, work, and effort into leadership than any other class offered on campus. \_\_\_\_\_
10. I understand that being on student council may require me to miss some of my other classes on occasion and I will communicate with my teachers accordingly and makeup all work missed. \_\_\_\_\_

**Executive Board Members, including ASB President, ASB Vice President, ASB Board Rep, and Class Presidents, are required to be in attendance for all commissioner interviews and the selection process. These meetings will take place before, during, and after school, April 22<sup>nd</sup> – May 3<sup>rd</sup>. The selection process will take place on May 4th and 5th, I may be removed from office if I do not fulfill this duty. \_\_\_\_\_.**

I have thoroughly reviewed this application and all rules pertaining to the election selection process. I understand that I will be held accountable for all rules and deadlines. Any questions or concerns that I might have will be addressed with Ms. Rogers in K4 or by emailing [kr Rogers@lvusd.org](mailto:kr Rogers@lvusd.org) prior to turning in the election

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Student Council - Commissioner Application

**Eligibility-** The student must maintain a 2.0 grade average with no more than one fail (calculation does not include School Service/Lab Asst.), maintain positive citizenship in all classes (no U's, N's, all discipline hours completed, etc.), and be planning on graduating from Agoura High School.

- ❖ Students currently in grades 9-11 may apply.
- ❖ Student must also qualify for and maintain eligibility according to the LVUSD Extra/Co-curricular Code of Conduct.
- ❖ Student must agree to attend summer meetings and activities, Monday night meetings, and leadership retreats.
- ❖ Student must enroll in 4th period Leadership Class for the 2019-2020 school year.

**Commissioner Application- Must be typed and under 3 pages. Please digitally add an appropriate photo of yourself.** Students should be as honest as possible and show that they have put thought into their answers. (Members of the ASB Executive Board and advisors will be given a copy of all applications.)

**Interview-** An applicant who has met all the requirements will be scheduled to appear before the Executive Board for a scheduled interview. If necessary, callback interviews may be held.

Remember to attach your signed parent letter/acknowledgement of commitment from the previous page

### **Application for Student Council Commissioner (Commissioner Applicants Only)**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

1st Position Choice: \_\_\_\_\_

Digitally Add Photo here:

Why that position?

Specific Plans/Goals?

If I am not appointed to my first choice, I would:

\_\_\_ Like to be (2nd choice): \_\_\_\_\_

\_\_\_ Like to do anything in Student Council. Put me where you feel I can do the best job.

\_\_\_ Like to decline the opportunity at this time.

### Commissioner Information Questions

1. What school events have you participated in or attended this year? (dress-up days, rallies, class events, spirit games/competitions, dances, after-school events, fundraisers, etc.)
2. What is the function of Student Council on Campus? Why?
3. What specific skills, talents, or qualifications do you have that would help you in the position for which you are applying?
4. Do you have a job? Play a sport? Are you involved in any other school activities such as cheer, dance, art, clubs, etc.? What activities do you participate in outside of school?
5. What is something you noticed that Student Council could improve on? How would you go about solving that issue?
6. Part of the application process for Student Council is the teacher evaluation forms. Which teacher do you think will give you the best evaluation? Why? What will your teachers say regarding your character and work ethic?
7. If you could create a new event on campus, what would it be?
8. Student Council works as both a whole and individual commissionerships. How do you balance helping others with their work and doing your own?
9. There are many activities in Student Council that require you to work with adults. Please describe a time that you have communicated with adults during a stressful or tense situation. Describe your communication style and the outcome of the situation.



## Officer/Commissioner Responsibilities 2019-2020

### **ASB Board Responsibilities**

#### **ASB President**

NEW: Any current junior is eligible to run for ASB President  
Work with advisor to create ASB action plan  
Help plan and organize summer ASB training sessions  
Set the agenda and run student council meetings  
Attend AHS Site Council meetings  
Organize workers for registration  
Plan ASB involvement in Back to School Night and "Showcase"  
Create and distribute a Council binder to each member  
Lead commissioner interviews  
Organize Monday night meetings  
Member of the Executive Board  
Create and maintain Council email group

#### **ASB Vice President**

Organize House of Representatives meetings as specified in the Constitution  
Summarize and report the House of Representative discussion topics to Student Council during the next available time do so after the meeting takes place.  
Assume ASB President's responsibilities in absence of the ASB President  
Organize House of Representatives meetings with no less than 4 each semester  
Give report on each House of Representatives meeting to Student Council"  
Organize Freshmen and ASB elections  
Train the Freshmen Class Officers  
Organize and distribute ASB apparel  
Member of the Executive Board  
Plan local Leadership conference  
Organize Leadership Lessons for Monday Night Meetings

#### **ASB Representative**

Attend AHS Site Council meetings  
Attend district school board meetings (coordinate with Calabasas representative) and present an update to the board regarding important AHS events and concerns  
Attend Curriculum Council meetings as necessary  
Attend City Council meetings when necessary  
Attend School District committee meetings as necessary (i.e. Calendar, Service Learning)  
If applicable, Attend City Parks and Recreational meeting (i.e. organize AHS involvement in city events)  
Take charge of political awareness and make information on political opportunities available to the entire student body (i.e. Voter Registration Cards, Youth Council, etc.)  
Member of the Executive Board

## **Class Officer Responsibilities**

### **President**

Member of the Executive Board  
Set goals for class at the beginning of the year (i.e. Action Plan)  
Plan and implement all class activities noted below  
Preside and prepare an agenda for all Steering Committee meetings (≥ 3 per semester)  
Make sure class activities are cleared and on the Master Calendar  
Keep in regular communication with your Advisor(s)  
Recruit and organize class members needed for other ASB events (pep rallies, other class events, etc.)  
Delegate tasks (listed below) evenly among all class officers

### **Class Officers (3)**

Accept responsibilities delegated by the President  
Help run all Steering Committee meetings  
Take minutes and attendance at all Steering Committee meetings and submit them to President and Advisors  
Help President plan and implement all class activities noted below  
Keep a master calendar of all class activities  
Keep a record of class finances and present it regularly to steering committee  
Organize receipts, Purchase Orders, check requests, deposits, cash boxes, activity & fundraising apps, etc.  
Responsible for all class mail (i.e. thank you notes, Prom magazines, etc.)  
Help organize posters for class projects  
Create and maintain class electronic communication system  
Help recruit and organize class members needed for other ASB events (pep rallies, other class events, etc.)

### **Class Events/Activities**

Seniors: First Day Activity (i.e. Senior Sunrise, Pancake Breakfast, etc), Battle of the Bands, Senior Servants, Senior meeting, Prom, Grad Night, Senior Awards, Senior Brunch, Senior Picnic, Graduation, Monthly Hot Spots  
Juniors: Prom Scouting, Lip Sync, at least two additional fundraisers for the Junior class (ie. Junior Java, Video Game Tournament, etc.)  
Sophomores: Talent Show, Film Festival  
Freshmen: Movie Night

## **Commissioner Responsibilities**

### **Commissioner of Academics (1)**

Attend Curriculum Council Meetings  
Inform/Promote/Celebrate state & college testing (STAR, SAT, ACT, PSAT, AP, IB)  
Recognize academic achievement by departments monthly (i.e. organize and plan an academic pep rally, Scholar of the Month)  
Liaison to Counseling office, including College & Career Center  
Maintain and promote current list of tutors in all subjects to the student body  
Plan Parent Education Nights in conjunction with PFC

### **Commissioner of Advertising (2)**

Organize the creation and placement of posters, flyers, and banners on campus  
Submit AHS stories to local newspapers and media outlets  
Keep an updated calendar on all ASB events  
Update Charger Corner calendar  
Manage ASB's social networking presence  
Research and Advertise a wide variety of student accomplishments  
Serve as the liaison between Yearbook and Student Council to advertise all yearbook related activities

### **Commissioner of the Arts (1)**

Recognizing Artist of the Month  
Liaison between Student Council and Arts departments  
Recognizing any upcoming plays, performances, projects  
Liaison to art clubs  
Plan and execute an inclusive arts event

### **Commissioner of Athletics (2)**

Work closely with Commissioners of Spirit  
Maintain sports kiosk on L-Building and the gym foyer  
Recognize athletes through various means (announcements/events)  
Keep track of athletic team standings and achievements  
Communicate with Assistant Principal and Athletic Director  
Work with Athletic Department to coordinate patriotic observances at sporting events  
Organize and implement Dodgeball and Powder Puff tournaments  
Organize and implement Silent Night  
Organize and implement at least one elementary school night per season

### **Commissioner of ASB Secretary/Historian (1)**

Manage ASB Suggestion Box  
Take minutes at every Student Council meeting  
Responsible for distributing meeting minutes to absentees  
Take attendance at Student Council events  
Create Student Council scrapbook for the year  
Coordinate faculty appreciation activities (Back to School breakfast, Appreciation week, and teacher luncheon)  
Organize Charger of the Month awards  
Coordinate w/yearbook staff on Student Council page  
Keeps records of Agoura High School academics, athletics and extracurricular landmarks  
Communicate AHS history of the student body  
Continue researching and organizing AHS records for an eventual History of AHS and Hall of Fame  
Celebrate Student Council birthdays

### **Commissioner of Clubs and Organizations (1)**

Plan one Club Rush per semester  
Pass all club constitutions through Student Council  
Support attendance of club functions through advertising and communication  
Schedule and run all club presidents' meetings  
Review advisor-signed minutes from each club's meeting  
Coordinate ASB activities with clubs  
Maintain & publicize a list of clubs each semester with description of the club and their meeting dates  
Coordinate recognition with The Charger (newspaper) and Bolt TV  
Plan Club Showcase  
Assist w/ Club Advisor meeting  
Update, maintain and distribute Club Handbook to all club presidents and advisors  
Liaison with yearbook advisor and staff to coordinate club recognition in yearbook

### **Commissioner of Community Service (2)**

Coordinate Santa Comes to Agoura at AHS  
Plan at least one community service drive (food, clothing, etc.) or event per semester  
Communicate community service opportunities to AHS students and faculty  
Deliver Lost and Found items to a local charity when necessary  
Liaison with LVUSD and AHS staff on service learning requirement and recognition

Maintain Service Learning website

**Commissioner of Cultural and Social Awareness (1)**

Devise and implement a program to celebrate cultural diversity on campus (communication/events)

Plan one cultural assembly or event

Coordinate with AHS clubs that are involved with cultural unity & awareness

Plan Dance Marathon

**Commissioner of Dances (2)**

Plan Welcome Back Dance

Work with Commissioner of Events on Homecoming theme/sets

Plan the Homecoming dance

Plan the Vice-Versa dance

**Commissioner of Events (1)**

Plan ASB Summer Retreat

Plan ASB Winter Retreat

Organize and implement Homecoming Half-time Show

Plan ASB Installation

Plan date and location for next year's Summer Retreat

**Commissioner of Finance (1)**

Responsible for keeping track of all ASB accounts

Coordinate and record passage of all purchase requisitions

Write PR declination/more info needed letters

Learn and teach proper methods of passage and filing of PRs, Activity Apps, and Fundraising Apps. To Student

Council, clubs, and organizations (attend info meetings)

Conduct and maintain inventory of all Council equipment and supplies. Order new supplies as necessary.

Finalize the initial yearly budget over summer

Reevaluate the budget at least once a semester

**Commissioner of Fundraising (4)**

Organize and implement Silent Auction

Organize and implement at least one additional fundraiser per semester

Organize and implement Charger Coffee Café weekly

Sell Community Discount Cards at registration

Organize and implement college banner and diploma frame fundraiser at graduation

**Commissioner of Health & Beautification (1)**

Hold at least one blood drive per semester

Raise drug and alcohol prevention awareness on campus

Liaison with the Plant Manager on all facilities issues

Coordinate with AHS clubs that are involved with health and beautification

Organize at least one community beautification project per semester

Devise and implement a program for health awareness on campus (communication/events)

**Commissioner of Outreach/Entertainment (2)**

Coordinate and run all OCEs/OCRs as requested(included spirit weeks, advertising events, etc.)

Coordinate music for ASB and sporting events as needed

Attend and work sound system at home football games and other football games as assigned

Coordinate with link crew on one 8th grade visit per year  
Host all AHS Tours during 4th period  
Plan at least one social outreach activity per semester (i.e. New Student Luncheons)

#### **Commissioner of Publicity (1)**

Deliver the morning announcements everyday via P.A. or Bolt TV  
Coordinate guest hosts for morning announcements  
Oversee writing of scripts in coordination with Bolt TV  
Train during spring/summer after appointment on how to utilize Bolt TV  
Organize Homeroom Visits (arrangements, agenda, and teacher notifications)

#### **Commissioner of Rallies (2)**

Organize at least three rallies per year  
Coordinate rally set-ups and rehearsals  
Coordinate with Commissioner of Events on Homecoming theme/script  
Plan V-day  
Recognize outstanding students and groups on campus

#### **Commissioner of Spirit (2)**

Create and implement a spirit plan for all ASB programs for the school year (year-long spirit competition)  
Organize spirit club on campus (Power Plant)  
Organize spirit weeks, BBQ's, and dress up days  
Coordinate nutrition games  
Maintain and sell Power Plant apparel  
Link between cheer and ASB  
Promote through Power Plant at least one home game per sport  
Maintain reward system for spirit competition and point collection

#### **Commissioner of Technology (4)**

Responsible for ALL ASB electronic equipment (lights, speakers, etc.)  
Coordinate technological aspects of all ASB activities  
Create plan to deliver, set up, and utilize tech equipment at ASB & Athletic events (OCR, games, rallies, etc.)  
Manage technology inventory to keep organized, functional, and relevant  
Manage and Assist w/all ASB websites  
Manage online aspects of the year-long spirit competition  
Research and promote web-based opportunities for students (i.e. Goodsearch, Shmoop)  
Research and develop opportunities to create revenue from AHS websites  
Update the cafeteria marquee and electronic marquees every week

#### **Commissioner of Video Production (4)**

Create advertisements for Student Council events on Bolt TV  
Train during spring/summer after appointment on how to utilize Bolt TV  
Film & edit ASB events for distribution/posterity  
Keep inventory of and be responsible for Student Council video equipment  
Create videos as needed for pep rallies  
Create Installation video  
Create Senior video  
Collect and archive video of important events throughout the year  
Take pictures and manage a computer file of ASB events

Learn more about Student Council on our website <http://agourahighschoolasb.weebly.com>